



www.firstuniform.com

ONLINE WITH IN-PERSON UNIFORM SALE

Shop online at FirstUniform.com

Starts: Friday Mar 10th at 9 a.m. **Ends:** Monday Mar 20th at 9 a.m.

CLICK



JST66

Payroll Deduction or Credit Card payment options available

To make purchases, follow these instructions:

- Step 1:** Go to www.firstuniform.com
- Step 2:** Begin Shopping
- Step 3:** Make selections and "Proceed to Checkout"
- Step 4:** Fill in home address for shipping.
Make sure to type NHB or Novant Health Brunswick in the "Company" box.

Please enter your EMPLOYEE ID# in the "Order Comments: Employee ID" Box
This information is needed to process the order correctly.

- Step 5:** Once your physical address, phone number and email addresses are complete, you will select from the Payment Methods below.

For Credit Card select payment method **CREDIT CARD** and then Follow the instructions on the website to complete your purchase

FOR Payroll Deduction

You must select **NHB PD** to use payroll deduction.
***DO NOT** select "Payroll Deduction" from the drop-down menu as your payment option.

By selecting **NHB PD** - your order will be entered as one pay period automatically on the website. We will process the order using 4 pay periods when we enter them into our system.

- There is no postage charge for purchases over \$129.99

• **Reminder: Payroll deduction is available for full time and part time Novant Health team members employed over 90 days.**

The payroll deduction limit is \$400 with a minimum \$15 charge.

Questions?
Call First Uniform's web support at 800-324-5890 ext. 1124

Reminder: Payroll deduction is available for All full time and part time Novant Health team members employed over 90 days. Upon separation from Novant Health, any outstanding balance owed will be deducted from final paycheck. In addition, if there is any further balance due, employees will be billed.

On-Site Uniform sale will be held on March 13th and 14th