



## ONLINE UNIFORM SALE

Shop online at [FirstUniform.com](http://FirstUniform.com)

**Starts:** Thursday Aug. 1<sup>st</sup> at 9:00 a.m. **Ends:** Monday Aug. 19<sup>th</sup> at 9:00 a.m.



Payroll Deduction or Credit Card payment options available

To make purchases, follow these instructions:

**Step 1:** Go to [www.firstuniform.com](http://www.firstuniform.com)

**Step 2:** Begin Shopping

**Step 3:** Make selections and "Proceed to Checkout"

**Step 4:** Fill in home address for shipping.

Make sure to type WakeMed + location (EX... WakeMed Raleigh Campus) in the "Company" box

Enter Employee ID. in the "Order Comments: Employee ID" Box  
This information is needed to process the order correctly.

**Step 5:** Once your physical address, phone number and email addresses are complete, you will select from the Payment Methods below.

**For Credit Card** select payment method CREDIT CARD and the follow the instructions on the page to complete your purchase.

**FOR Payroll Deduction**

You must select from the following, Select the Hospital code that matches the location of your home department.

WakeMed RALEIGH or NORTH PD = Wakemed Raleigh Campus / North Campus and Affiliates

WakeMed CARY PD = Wakemed Cary Campus and Affiliates

**!!DO NOT Select "Payroll Deduction" as the payment option!!**

By selecting one of the payroll deduction methods, your order will show up as one pay period automatically on the website. We will process the deductions on you order using the scale to the right.

\* There is no shipping charge for any purchase over \$129.99

\* "I understand and agree that prior to selecting or using payroll deduct as the form of payment for this purchase, I must enroll in WakeMed's Employee Purchase Payroll Deduction Program by completing and submitting the Employee Purchase Payroll Deduction Agreement. For any questions, please refer to WakeMed's Employee Payroll Deduction policy."

Questions?  
Call First Uniform's web support at 800-324-5890 ext. 1124

Upon separation from WakeMed, any outstanding balance owed will be deducted from final paycheck. In addition, if there is any further balance due, employees will be billed.

### Payroll Deduction Chart

\$0.00 - \$74.99	=	1 Pay Period
\$75.00 - \$149.99	=	2 Pay Periods
\$150.00 +	=	3 Pay Periods

\*Supplemental employees are eligible for (1) payroll deduction purchase up to \$49.99