



Tift Regional Medical Center

www.firstuniform.com

ONLINE DURING IN-PERSON UNIFORM SALE

Shop online at FirstUniform.com

Starts: Friday Jan 26th at 9 a.m. **Ends:** Monday Feb 5th at 9 a.m.



Payroll Deduction or **Credit Card** payment options available

To make purchases, follow these instructions:

- Step 1:** Go to www.firstuniform.com
- Step 2:** Begin Shopping
- Step 3:** Make selections and "Proceed to Checkout"
- Step 4:** Fill in home address for shipping.

Make sure to type TIFT in the "Company" box.

*Please enter your EMPLOYEE ID# in the "Order Comments: Employee ID" Box
This information is needed to process the order correctly.*

- Step 5:** Once your physical address, phone number and email addresses are complete, you will select from the Payment Methods below.

For Credit Card *select payment method CREDIT CARD and then Follow the instructions on the website to complete your purchase*

FOR Payroll Deduction

*You must select TIFT PD to use payroll deduction.
DO NOT select "Payroll Deduction" from the drop-down menu as your payment option.

By selecting TIFT PD - your order will be entered as one pay period automatically on the website and divided into 3 pay periods when processed.

• There is no postage charge for purchases over \$129.99

- The payroll deduction limit is \$300.00

• **Questions?**
Call First Uniform's web support at 800-324-5890 ext. 1124

***In-Person Uniform Sale is Jan 30th & 31st in Learning and Development
Sponsored by:
Tift Regional Medical Center Auxiliary**

Reminder: Payroll deduction is available for All Eligible Tift Regional employees. PRN status employees *may not* be eligible for payroll deduction. Upon separation from Tift Regional, any outstanding balance owed will be deducted from final paycheck. In addition, if there is any further balance due, employees will be billed.

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