



www.firstuniform.com

ONLINE WITH IN-PERSON UNIFORM SALE

Shop online at FirstUniform.com

Starts: Friday Mar 10th at 9 a.m. **Ends:** Monday Mar 20th at 9 a.m.

CLICK



JST66

Payroll Deduction or Credit Card payment options available

To make purchases, follow these instructions:

- Step 1:** Go to www.firstuniform.com
- Step 2:** Begin Shopping
- Step 3:** Make selections and "Proceed to Checkout"
- Step 4:** Fill in home address for shipping.
Make sure to type Columbus Regional or CRHS in the "Company" box.

Please enter your Employee ID in the "Order Comments: Employee ID" Box. This information is needed to process the order correctly.

- Step 5:** Once your physical address, phone number and email addresses are complete, you will select from the Payment Methods below.

For Credit Card select payment method **CREDIT CARD** and then Follow the instructions on the website to complete your purchase

For Payroll Deduction

You must select CRHS PD
***DO NOT** select "Payroll Deduction" from the drop-down menu as your payment option.
 By selecting CRHS PD - your order will be entered as one pay period automatically on the website and divided into 1/4 pay periods based on chart

- There is no postage charge for purchases over \$129.
- **Reminder: Payroll deduction is available for All approved Columbus Regional (CRHS) Employees!**
- The payroll deduction minimum is \$25.00 no maximum

Questions?
 Call First Uniform's web support at 800-324-5890 ext. 1124

Upon termination from Columbus Regional (CRHS), any outstanding balance owed will be deducted from final paycheck. In addition, if there is any further balance due, employees will be billed.

| Amount | Pay Periods |
|---------------------|---------------|
| \$25.00 - \$49.99 | 1 Pay Period |
| \$50.00 - \$99.99 | 2 Pay Periods |
| \$100.00 - \$199.99 | 3 Pay Periods |
| \$200.00 and above | 4 Pay Periods |

On-Site Uniform sale will be held on March 14th and 15th