



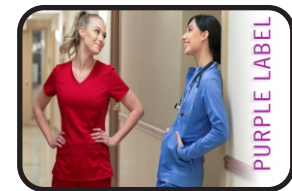
[www.firstuniform.com](http://www.firstuniform.com)

*Proceeds from this sale will benefit  
the PCMC Volunteers, Inc.*

## ONLINE UNIFORM SALE

Shop online at [FirstUniform.com](http://FirstUniform.com)

**Starts:** Thursday Sept. 30th 2021 at 9 a.m. **Ends:** Monday Oct. 11th 2021 at 9 a.m.



**Payroll Deduction or Credit Card payment options available**

**To make purchases, follow these instructions:**

- Step 1:** Go to [www.firstuniform.com](http://www.firstuniform.com)
- Step 2:** Begin Shopping
- Step 3:** Make selections and "Proceed to Checkout"
- Step 4:** Fill in home address for shipping.

*Make sure to type PCMC or Putnam Community Medical Center in the "Company" box.*

*Please enter your 3/4 ID and Dept. in the "Order Comments: Employee ID" Box*

This information is needed to process the order correctly.

- Step 5:** Once your physical address, phone number and email addresses are complete, you will select from the Payment Methods below.

**For Credit Card :** *select payment method CREDIT CARD and then Follow the instructions on the website to complete your purchase*

**FOR Payroll Deduction:**

*You must select [PCMC PD](#) to use payroll deduction. \*DO NOT select "Payroll Deduction" from the drop-down menu as your payment option.*

By selecting [PCMC PD](#) - your order will be entered as one pay period automatically on the website. We will process the order using 4 pay periods when we enter them into our system.

- There is no postage charge for purchases over \$129.99
- *Reminder:* Payroll deductions available to qualified employees on the PCMC Payroll. If you aren't sure you qualify for payroll deductions, contact Rose at [rose.bellamy@hcahealthcare.com](mailto:rose.bellamy@hcahealthcare.com)
- The payroll deduction limit is \$400 over 4 pay periods.
- **QUESTIONS** about shopping on-line? Please call First Uniform's

From time to time the PCMC Volunteers, Inc. hold fundraising sales here at the facility. With the on-line sale just like the sales at the facility, we are able to offer payroll deductions to qualified employees that are on the PCMC payroll.

We regret that we cannot provide payroll deduction for non-PCMC departments: Patient Access, Integrated Reg. Laboratories, HIM, Shared Services, Travel/Contract Nurses and PRN employees.

Non-PCMC employees may follow the instructions for Credit Card payments.

*Upon separation from Putnam Community MC, any outstanding balance owed will be deducted from final paycheck. In addition, if there is any further balance due, employees will be billed.*